

 <p>MAHATMA GANDHI UNIVERSITY KOTTAYAM विद्या अमृतमयम्</p>	<p><b>DOCTOR OF PHILOSOPHY DOCTORAL COMMITTEE GUIDELINES FOR SCHOLARS SCHOOL OF TOURISM STUDIES</b></p>	<p><b>Doc. No. STS-PHD-7 Approved by: Faculty Council</b></p>
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All research scholars are required to adhere to the regulation of the doctoral committee stipulated by the school in line with the SCC regulation of Mahatma Gandhi University and quality regulation set by the faculty council of the School of Tourism Studies.

### **DOCTORAL COMMITTEE GUIDELINES**

1. The research scholars shall make 30 minutes' presentation of his / her progress of research work, once in every six months, before the Doctoral Committee, as the case may be.
2. A summary report of six months' progress shall be forwarded to the Doctoral Committee of the School.
3. Half Yearly Progress Reports shall be forwarded along with details of monthly attendance signed by the supervising teacher and the head of the institution.
4. Receipt of Semester Fee remitted shall also be forwarded along with Progress Reports.
5. Half Yearly Progress Report shall be signed only after the presentation has been made by the research scholar.
6. The Half Yearly Progress Report shall be signed by the Supervising Teacher, the Head of the research centre and Subject Expert in the case of Approved Research Centres the Head of the research centre and Supervising Teacher in the case of University Departments, Inter University Centres and Inter School Centres.
7. Scholars needs to submit the following documents to the doctoral committee of the school before two weeks of the doctoral committee.
  - a. Supervisor- Supervisee Log Book
  - b. Progress Report
  - c. Summary of the progress of research
  - d. Progress Gantt Chart

### **THESIS PRE-SUBMISSION SEMINAR GUIDLINES**

1. The research scholars shall make 30 minutes PowerPoint presentation of his / her research work, the completed works should be submitted to the Schools's doctoral committee three weeks before the pre-submission seminar.
2. Scholars needs to submit the following documents to the doctoral committee of the school before two weeks of the doctoral committee.
  - e. Supervisor- Supervisee Log Book
  - f. Progress Report
  - g. Summary of the progress of research
  - h. Progress Gantt Chart
3. Scholars need to submit 'extended abstract for thesis pre-submission seminar to the doctoral committee three weeks before the seminar.
4. Scholar's need to address all comments in the report of doctoral committee/ expert examiner as per the given timeline by the doctoral committee. The report needs to be submitted to school's doctoral committee on the proposed date mentioned in the feedback form.